



# Membership & Class Registration Form

Name \_\_\_\_\_ Home Ph \_\_\_\_\_  
 Address \_\_\_\_\_ Business Ph \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Cell Ph \_\_\_\_\_  
 Zip \_\_\_\_\_ Email \_\_\_\_\_

Annual Membership Application	Class Registration
<p style="text-align: center;"> <input type="checkbox"/> NEW MEMBER      <input type="checkbox"/> RENEWAL         </p> <p> <input type="checkbox"/> INDIVIDUAL..... \$45  <input type="checkbox"/> FAMILY ..... \$75  <input type="checkbox"/> SPONSOR..... \$125-\$249  <input type="checkbox"/> SUPPORTER..... \$250-\$499  <input type="checkbox"/> PATRON..... \$500-\$999  <input type="checkbox"/> BENEFACTOR ..... \$1000-\$2499  <input type="checkbox"/> PRESIDENT'S CIRCLE..... \$2500-\$4999  <input type="checkbox"/> DIRECTOR'S CIRCLE ..... \$5000-\$9999    <input type="checkbox"/> GIFT MEMBERSHIP (LEVEL: _____ )            GIFT GIVEN TO: _____            ADDRESS _____            CITY _____            STATE _____ ZIP _____         </p>	<p>Title(s): _____            _____            _____            _____</p> <p>MEMBER CLASS FEE                      \$ _____            NON-MEMBER CLASS FEE              \$ _____            REGISTRATION FEE                      \$ _____            SUPPLY FEE                                \$ _____            LAB FEE                                      \$ _____            MEMBERSHIP FEE (if applicable)    \$ _____  <b>TOTAL CLASS FEES DUE                      \$ _____</b></p>
<p><b>PAYMENT</b></p> <p>TOTAL MEMBERSHIP FEES:                      \$ _____            ADDITIONAL DONATION:                      \$ _____            TOTAL CLASS FEES DUE:                      \$ _____  <b>TOTAL PAYMENT ENCLOSED:                      \$ _____</b></p>	<p> <input type="checkbox"/> CASH    <input type="checkbox"/> CHECK # _____ (payable to HUI NO'EAU)  <input type="checkbox"/> CREDIT CARD # _____  <input type="checkbox"/> EXPIRATION MONTH/YEAR: _____  <input type="checkbox"/> NAME ON CARD: _____         </p>

**How to Register for Classes:** Class size is limited and advanced registration is encouraged. Please remit payment in full at time of registration. Pay by mail with this registration form, by phone at 808.572.6560 ex.1, in person at the Hui Registration Office 8am-5pm, Monday through Friday or through our website. Students are not registered for classes until complete payment has been received. Please have all necessary class information, credit card number, expiry date and cardholder's name. There is no prorating of fees for missed days or late enrollment.

**Hui Cancellation Policy:** The Hui will notify students one week prior to start date of class or workshop if there is a cancellation or possible cancellation. If the Hui cancels a class a full refund of tuition, lab, and supply fees will be given. Membership fees are not refundable if class is cancelled. The Cancellation Policy for our Visiting Artist Program will vary. Please check with the registrar at the time of registration.

**Student Withdrawal Policy:** As of September 1, 2004 full refunds minus a \$15 processing fee will be given to registered students withdrawing at least seven days before the start of a class or workshop. Due to obligations to our instructors no refunds for class, supply or lab fees will be given for withdrawals less than seven days before a class or workshops begins. Policies for the Visiting Artists Program may vary please check with the registrar at time of registration.

**Refunds for Visiting Artist Program:** The Hui must be notified 30 DAYS prior to the start date of workshops by VISITING ARTISTS for class refunds unless otherwise noted. There will be no refunds for cancellations less than 30 days prior to scheduled class date due to obligation to the instructor. A processing fee of \$25 is non-refundable for all workshop withdrawals.

**2841 Baldwin Ave, Makawao, Hawaii 96768**  
**Phone: (808) 572-6560 • Fax: (808) 572-2750**  
**website: www.huinoeau.com**